केनरा बैंक Canara Bank 🗘

A Government of India Undertaking





**Together We Can** 

WELCOME TO CANARA ONLINE DEATH CLAIM SETTLEMENT-WEB PORTAL

WE CANNOT COMPENSATE THE LOSS TO YOUR BEREAVED FAMILY MEMBER RUT LET'S MAKE YOU FEEL BETTER BY SETTLING THE CLAIMS ON PRIORITY

REGISTERING NEW CLAIM, USER NEEDS TO CLICK ON "REGISTER YOUR CLAIM" WHICH WILL REDIRECT USER TO LOGIN SCREEN.

# CANARA BANK ONLINE SUBMISSION OF DEATH CLAIM

(THIS FACILITY IS AVAILABLE ONLY FOR NOMINEE/LEGAL HIER FOR ONLINE SETTLEMENT OF DEATH CLAIM)



# SIMPLE STEPS TO SUBMIT YOUR CLAIM

**How to Submit a Claim** 

**Register Your Claim** 

Track Your Claim

**Download Claim Form** 

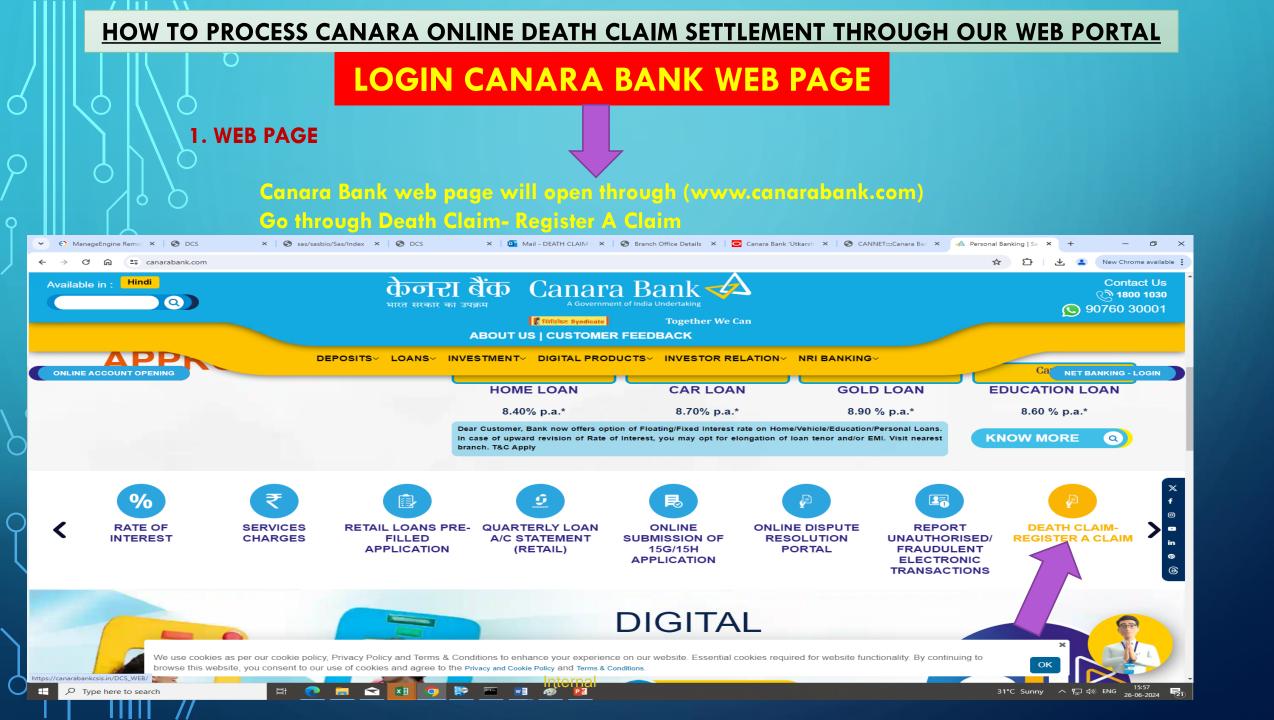
Experience Easy Settlement of Claim Through Our Canara Online Death Claim Settlement- Web Portal.

# HOW TO PROCESS CANARA ONLINE DEATH CLAIM SETTLEMENT THROUGH OUR WEB PORTAL

# TABLE OF CONTENTS

- 1. Canara Bank Web Page.
- 2. DCS Web Portal Home Page.
- 3. DCS Web Portal Login Page.
- 4. DCS Web OTP Verification Page.
- 5. DCS Web Account Number Validation Screen & Selection of Claim Type.
- 6. DCS Web Display of Account Number Validation Screen.
- 7. DCS Web Instruction's Screen.
- 8. DCS Web Claim Form Page.
- 9. DCS Web Successfully Submitted Claim Reference Number Screen.
- 10. DCS Web Track Your Claim Screen.
- 11. DCS Web Claim Request Status Screen.
- 12. DCS Web Query Raised by Branch/Office.
- 13. DCS Web Query Response Screen.
- 14. DCS Web Claim Form List.
- 15. DCS Web Claim Sanction by Branch & Submission of Original Documents by Claimant's.



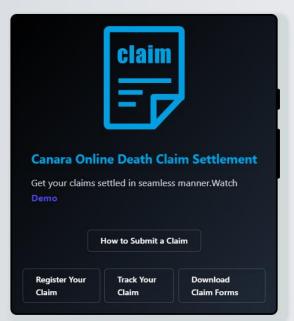


# NOMINEE/CLAIMANT'S CAN ALSO LODGE DIRECTLY WITH FOLLOWING LINKS

# https://canarabankcsis.in/DCS\_WEB/

## 2. HOME PAGE







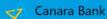
# Dear Claimant/s, Now, Claim with Ease....

We Canara Bank value our association with customers. All your claim settlements are top priority for us. When a claim is registered, we understand how much it means to you and your family.

Keeping in view of the same, for your convenience and faster claim settlement, we have digitalized end to end process of claim submission till settlement. Here, we precisely examine your claim, and guide you to settle the claim in most convenient and hassle free manner.

- G
- n )

- 1. The image shows first Screen of portal where user can find information about claims and link for registering a new Claim.
- 2. For Registering New Claim, user needs to click "Register Your Claim" which will redirect user to login Screen.



Canara Bank Death Chim Submission by RECOVERY, LEGAL AND FRAUD PREVENTION WING, HEAD OFFICE, BENGALURU. The source code is licensed Canara Bank Application Development Department. The website content is licensed Canara Bank.

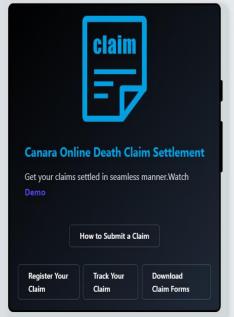


## 2.A HOME PAGE



Together We Can





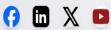


# Dear Claimant/s, Now, Claim with Ease....

We Canara Bank value our association with customers. All your claim settlements are top priority for us. When a claim is registered, we understand how much it means to you and your

Keeping in view of the same, for your convenience and faster claim settlement, we have digitalized end to end process of claim submission till settlement. Here, we precisely examine your claim, and guide you to settle the claim in most convenient and hassle free manner.













"How to submit a claim" Claimant can view the step by step easy process on how to submit their claim along with demo.

\* On the home page following functionalities information also available for the claimant / user:-- "Track Your Claim" by using this option claimant can track the status of any claim registered with the Bank.

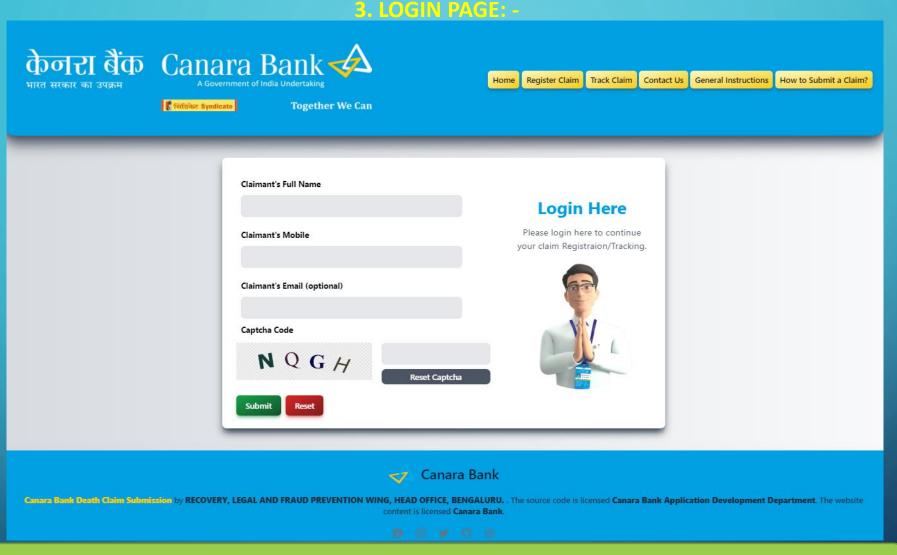
-"Download Claim Forms" here the list of documents and applications published for the claimants to use the same based on claim type i.e. nomination claim & other than nomination claim. The requisite application and forms are made available for download & filling by claimants.

-"General Instructions" instructions / guidance on claim registration made available to claimants as ready reckoner.

-"Contact Us" Claimant and / customers can reach us using our toll free Number (1800 1030) mentioned under contact us tab.

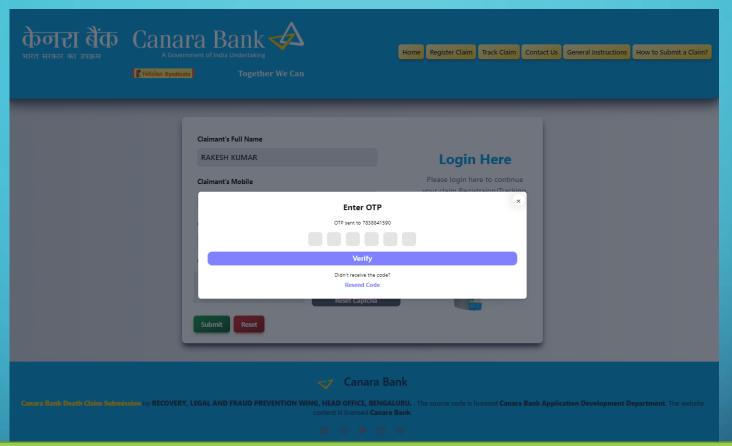
-"Feedback" Claimant can share their experience as feedback on entire death claim settlement process of the Bank.

For Registering New Claim, user needs to click "Register Your Claim" which will redirect user to login Screen.



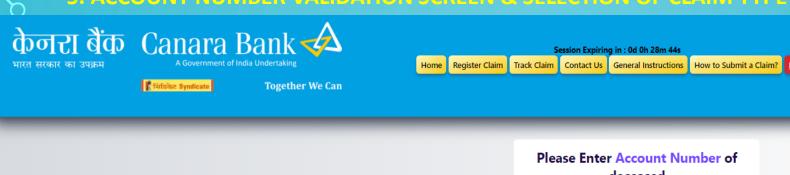
- 1. Above is Login page where Claimant needs to enter their Name, Mobile Number, Email (Email field is optional) and captcha to proceed further.
- 2. On Submit, OTP will be sent to mobile number entered by claimant for verification.

## 4. OTP VERIFICATION PAGE:



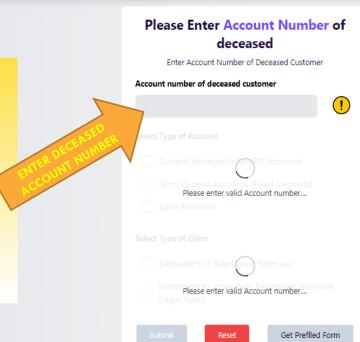
- 1. Claimant needs to enter OTP received on mobile number to continue login process.
- 2. In case, OTP not received, Claimant can click "Resend Code" for requesting new OTP. OTP will expire after 10 minutes.
- **3.** In case, Claimant entered wrong OTP Number, click on "Back to Login" to re-enter mobile number and other login details.
- **4.** On successful validation of OTP, Claimant will be redirected to next Page for Claim Submission Process.

## 5. ACCOUNT NUMBER VALIDATION SCREEN & SELECTION OF CLAIM TYPE:



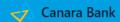
### **GENERAL INSTRUCTIONS**

- If once an SB/TD/LOAN Account is entered in Web Portal, all the accounts under same customer ID will automatically be fetched and same will also be accessible to the respective Branch.
- In case, deceased having more than one accounts and some are with nomination and some are without nomination, then below mentioned procedure to be followed.
  - 1. If in any account of the deceased account holder, there is nomination and in other account, no nomination is registered, then claim is to be submitted separately by the Nominee and Legal Heirs.
  - **2.** In case, in all the accounts the nominees are different, then every nominee is required to register claim in the web portal for respective accounts separately.



1. As shown in image, Claimant needs to enter Account Number of "Deceased" and type of account. On automatically validating, System will allow Claimant to proceed further only in case of valid account number and account type.

2. General Instructions regarding completion of formalities is also available on left side of the screen.



Canara Bank Death Claim Submission by RECOVERY, LEGAL AND FRAUD PREVENTION WING, HEAD OFFICE, BENGALURU. The source code is licensed Canara Bank Application Development Department. The website content is licensed Canara Bank.



## 6. DISPLAY OF ACCOUNT NUMBER VALIDATION SCREEN:

NF\_147\_\_2568\_\_form
(1).pdf
Insecure download blocked

Claim Form will Generate here in PDF File

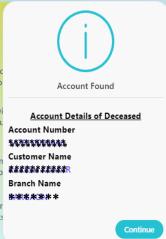


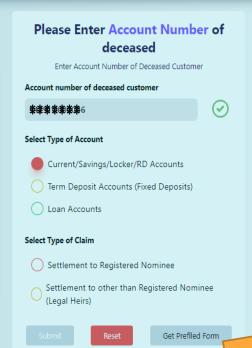
सिंडिकेट Syndicate

Together We Can

### **GENERAL INSTRUCTIONS**

- If once an SB/TD/LOAN Account is entered in Web Portal, all the ac same customer ID will automatically be fetched and same will also the respective Branch.
- In case, deceased having more than one accounts and some are wi and some are without nomination, then below mentioned procedu followed.
  - 1. If in any account of the deceased account holder, there is nomin other account, no nomination is registered, then claim is to be subseparately by the Nominee and Legal Heirs.
  - 2. In case, in all the accounts the nominees are different, then ever required to register claim in the web portal for respective accounts





← Canara Bank

→ Canara Bank

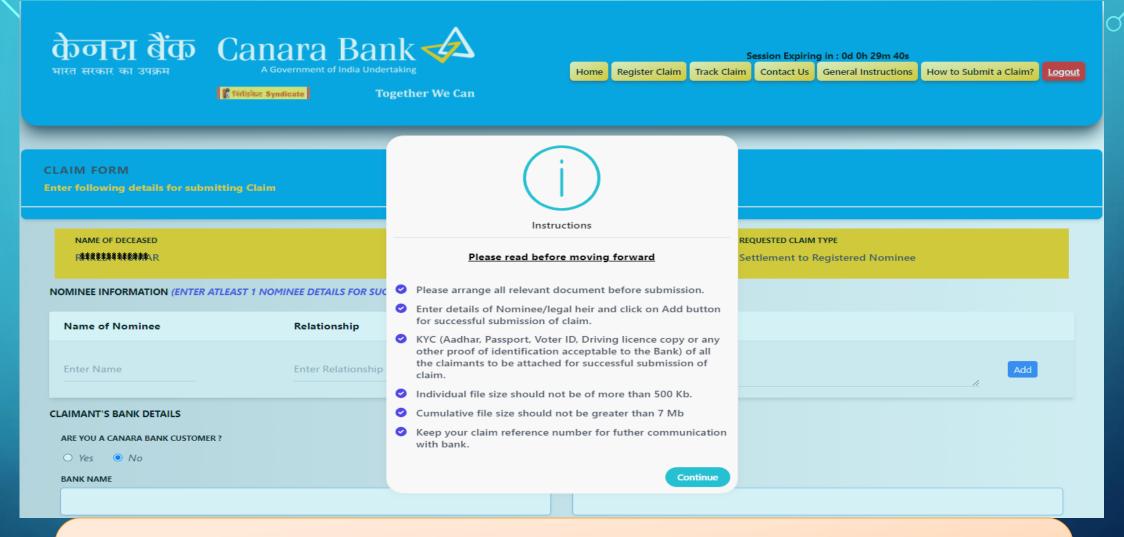
Canara Bank Death Claim Submission by RECOVERY, LEGAL AND FRAUD PREVENTION WING, HEAD OFFICE, BENGALURU. The source code is licensed Canara Bank Application Development Department. The website content is licensed Canara Bank



- A. After auto validating account number of deceased, the account name details of the deceased display on the screen, upon clicking on continue option, claimant has to select the type of account and type of claim which he / she belongs viz. Nomination Claim or Other than Nomination claim.
- Prefilled Form' Option for auto generation of claim form for nomination claim only.

  Claim Form will generate in PDF File on Top Right Side of the screen.
- C. Upon selection of claim type and clicking on submit button, claimant shall be directed to the claim form.

### 7. INSTRUCTIONS SCREEN:



- 1. The above screen is shown for instructions before moving forward to submit/fill the claim form, claimant's needs to follow each points as mentioned in instruction box.
- 2. Upon clicking to continue button given at the end of instruction box the claimant's shall be directed to fill the claim form.

  Internal





Session Expiring in : 0d 0h 24m 57s										
Home	Register Claim	Track Claim	Contact Us	General Instructions	How to Submit a Claim?	<u>Logout</u>				
Home	Register Claim	Track Claim	Contact Us	General Instructions	How to Submit a Claim?	Logo				

CLAIM FORM inter following details for submitting t	Claim			
NAME OF DECEASED お米米米米		count number of deceased くれおれま	REQUESTED CLAIM TYPE  Settlement to Registered Nominee	
NOMINEE INFORMATION (ENTER ATLEAST	1 NOMINEE DETAILS FOR SUCCESSF	ULL SUBMISSION)		
Name of Nominee	Relationship	Mobile Number	Address	
Enter Name	Enter Relationship	Enter Mobile	Enter Address	Ac
CLAIMANT'S BANK DETAILS  ARE YOU A CANARA BANK CUSTOMER?  Yes  No				
BANK NAME			RANCH NAME	
DECEASED'S DETAILS  DATE OF DEMISE  DEATH CERTIFICATE ISSUED BY  FATHER'S NAME OF DECEASED			DEATH  DE DECEASED  NAME OF DECEASED	
MARITIAL STATUS OF DECEASED		SPOUSE N	AME OF DECEASED	
Married  DEATH CERTIFICATE (ONLY PDF OF MAX.500KI  Choose File No file chosen		THE BANK Choos	IAR, PASSPORT, VOTER ID, DRIVING LICENCE COPY OR ANY OTHER PROOF OF IDENTIFIED ID DOCUMENT OF CLAIMANT (ONLY PDF OF MAX.500KB ALLOWED)  File  No file chosen	ICATION ACCEPTABLE TO
KYC (AADHAR, PASSPORT, VOTER ID, DRIVING LICI THE BANK) DOCUMENT OF DECEASED (ONLY PD.	F OF MAX.500KB ALLOWED)	TICATION ACCEPTABLE TO		
"Please upload following documemnts ). NF-147 (Please Use Get Prefilled Form Opti NF-147 Choose File No file chosen				
UPLOAD OTHER DOCUMENTS AS APPLICABLE	"OPTIONAL" (MAXIMUM CUMUTALIVE			
Select File  Choose File No file chosen		Document Name	Selection a According to the According t	ld

- 1. The screen/image shows Nomination Claim Form wherein the claimant needs to fill correct required details as per labels mentioned in each field and click on submit.
- 2. Before submission or clicking to submit button given at the end of claim form, the claimant has to ensure that all required document like (KYC & Death Certificate) along with NF 147 application form for Nomination Claim only has been properly filled signed, scanned as PDF and uploaded in the portal. The type and size of the documents mentioned against each tab.
- 3. On Successful submission, Claimant will be provided with a Reference Number Unique (URN).



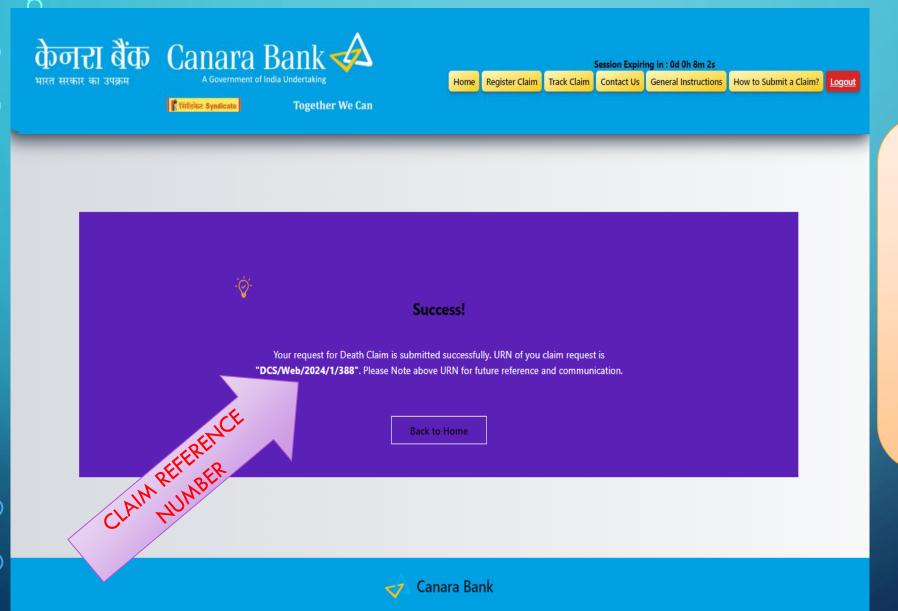


## 8.A- WITHOUT NOMINATION CLAIM FORM PAGE:

NAME OF DECEASED RAKESH KUMAR			REQUESTED CLAIM TYPE Settlement to other than Registered Nominee (Legal He	
LEGAL HEIR INFORMATION (ENTER ATLEAST 1 LE	GAL HEIR DETAILS FOR SUCCESSI	FULL SUBMISSION)		
Name of Legal Heir	Relationship	Mobile Number	Address	
Enter Name	Enter Relationship	Enter Mobile	Enter Addres	Add //
CLAIMANT'S BANK DETAILS				
ARE YOU A CANARA BANK CUSTOMER ?				
○ Yes ● No			BRANCH NAME	
ACCOUNT NUMBER			IFSC CODE	
DECEASED'S DETAILS				
DATE OF DEMISE			PLACE OF DEATH	
DEATH CERTIFICATE ISSUED BY			ADDRESS OF DECEASED	
FATHER'S NAME OF DECEASED			MOTHER'S NAME OF DECE	EASED
MARITIAL STATUS OF DECEASED			SPOUSE NAME OF DECEAS	SED
Married		~		
DEATH CERTIFICATE (ONLY PDF OF MAX.500KB ALL	(OWED)		KYC (AADHAR PASSPORT	, VOTER ID, DRIVING LICENCE COPY OR ANY OTHER PROOF OF IDENTIFICATION ACCEPTABLE TO
	OWED)		THE BANK DOCUMENT O	F CLAIMANT (ONLY PDF OF MAX.500KB ALLOWED)
Choose File No file chosen			Choose File No file	chosen
KYC (AADHAR, PASSPORT, VOTER ID, DRIVING LICENCE THE BANK) DOCUMENT OF DECEASED (ONLY PDF OF	COPY OR ANY OTHER PROOF OF IDEN MAX.500KB ALLOWED)	TIFICATION ACCEPTABLE TO		
Choose File No file chosen				
DOCUMENT DECLUDED FOR CHESTSSELL CURNISS	TION OF CLAIM			
DOCUMENT REQUIRED FOR SUCCESSFUL SUBMISS	ION OF CLAIM			
**Please upload following documemnts  1). Upload as per any one of following choices				
a). Appendix-2(Claims upto 10000/- INR) b). Appendix-3(Claims above 10000/- INR and up	oto 50000/- INR)			
c). NF-1020 (Claims above 50000/- INR) along wi 2). KYC of Legal Heirs				
SELECT DOCUMENT TYPE AS PER CLAIM AMOUNT				
Select		~		
UPLOAD KYC OF LEGAL HEIRS				
Choose File No file chosen				
UPLOAD OTHER DOCUMENTS AS APPLICABLE "OP	TIONAL" (MAXIMUM CUMUTALI	/E FILE SIZE : 5 MB )		
Select File	Document N	ame D	Occument Type	
Choose File No file chosen		S	Select	<b>∨</b> Add
				Internal
<b> Submit</b>				

- 1. The Screen/Image shows Without Nomination Claim Form wherein the claimant needs to fill correct required details as per labels mentioned in each field and click on submit.
- 2. Before submission or clicking to submit button given at the end of claim form, the claimant has to ensure that all required document like (Death Certificate & KYC of Legal Hire/s ) along with Appendix & Application Claim Form as per applicable for Without Nomination Claim has been properly filled signed, scanned as PDF and uploaded in the portal. The type and size of the documents mentioned against each tab.
- 3. On Successful submission, Claimant will be provided with a Unique Reference Number (URN).

## 9. SUCCESSFULLY SUBMITTED CLAIM REFERENCE NUMBER SCREEN:

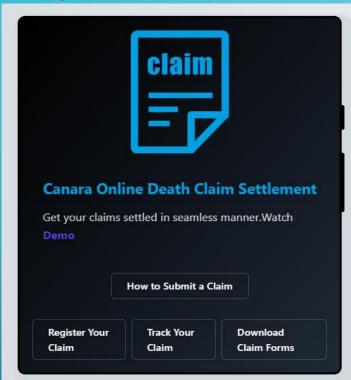


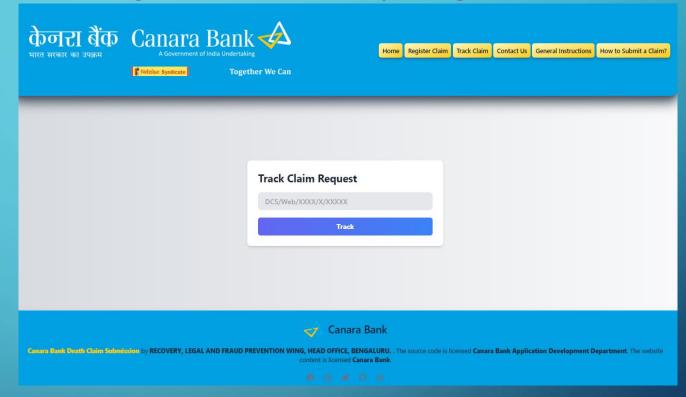
- 1. On Successful submission, Claimant will be provided with a Unique Reference Number (URN).
- 2. Claimant has to keep the claim reference number for further communication with bank.

Canara Bank Death Claim Submission by RECOVERY, LEGAL AND FRAUD PREVENTION WING, HEAD OFFICE, BENGALURU. The source code is licensed Canara Bank Application Development Department. The website content is licensed Canara

## 10. TRACK YOUR CLAIM

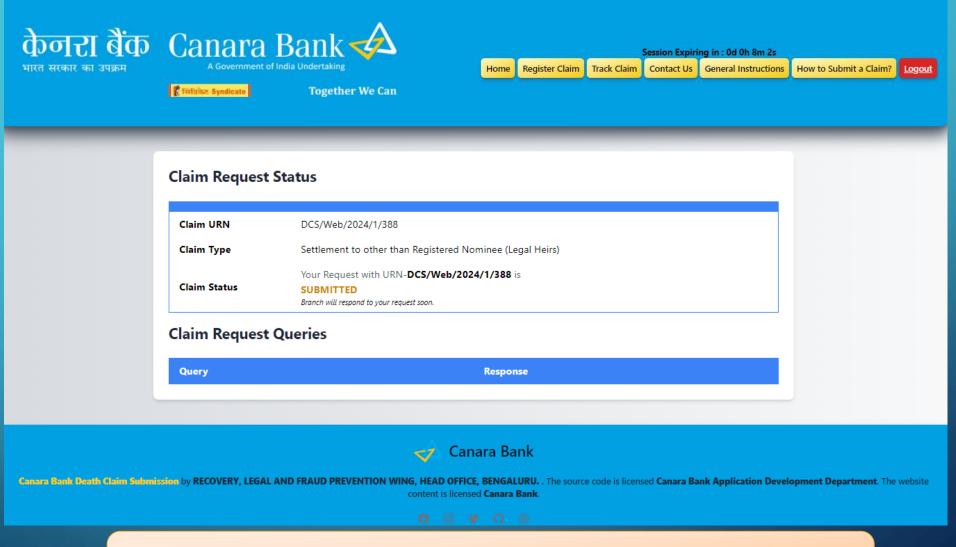
• Unique Reference number can be used for Tracking the status for Claim Request registered with Bank.





1. For tracking status of any Claim, Claimant need to click on **Track Your Claim** at home page, another **Track Claim Request** box will appear, here claimant need to enter Unique Reference Number (URN) and click on track button, Upon click on track button OTP will be sent to mobile number entered by claimant for verification on his/her registered mobile number. On validation of the same, the message will appear on screen with Status viz. Submitted, Rejected, Accepted, Approved etc.

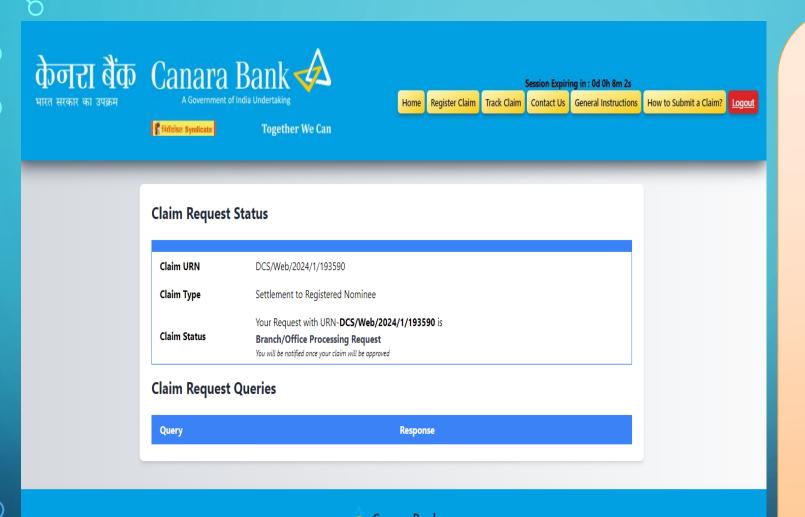
## 11. CLAIM REQUEST STATUS SCREEN



On validation of the same the message as above will appear with status viz.

Submitted, Rejected, Accepted, Approved etc.

## 12. QUERY RAISED BY BRANCH/OFFICE



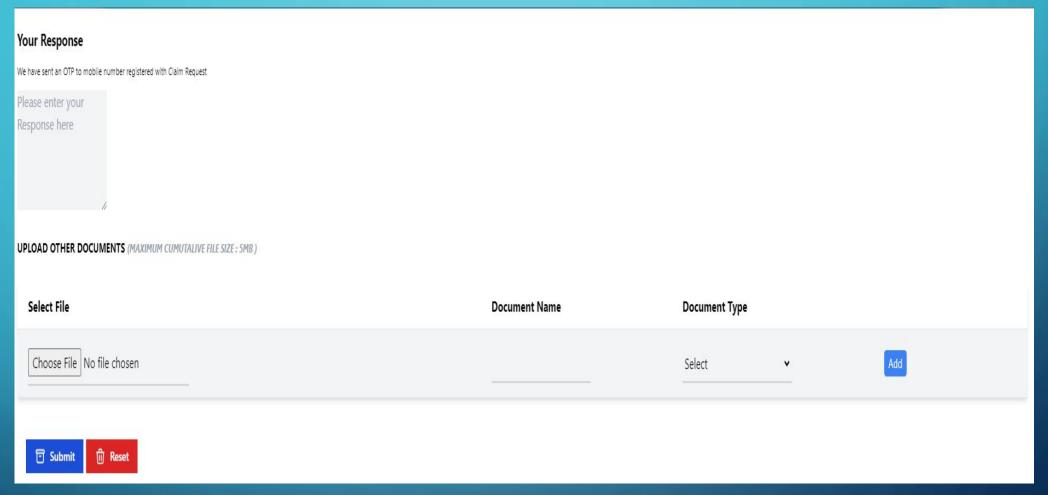
- 1. The claimant receives notification on his registered mobile number as soon as branch / office raises any query to his online submitted claim. Then the claimant has to visit our online Canara Online Death Claim Settlement Portal and click the "Track Your Claim" option available on home page. Here the claimant has to put his URN to track the status of claim and after mobile OTP validation, the above screen opens where the query raised and details sought by branch appears to the claimant.
- 2. The claimant has to click on 'Response' to furnish it's reply to the query.

Canara Bank

Canama Bank Death Claim Submission by RECOVERY, LEGAL AND FRAUD PREVENTION WING, HEAD OFFICE, BENGALURU. The source code is licensed Canara Bank Application Development Department. The website content is licensed Canara Bank.



## 13. QUERY RESPONSE SCREEN



The claimant has to response the query raised by branch and also attach document, if applicable and click on submit button to process the claim.

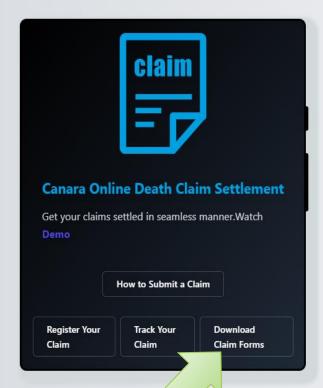




िसिंडिकेट Syndicate

Together We Can

Register Claim Track Claim Contact Us General Instructions How to Submit a Claim?





# Dear Claimant/s, Now, Claim with Ease....

We Canara Bank value our association with customers. All your claim settlements are top priority for us. When a claim is registered, we understand how much it means to you and your family.

Keeping in view of the same, for your convenience and faster claim settlement, we have digitalized end to end process of claim submission till settlement. Here, we precisely examine your claim, and guide you to settle the claim in most convenient and hassle free manner.

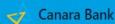








Claimant has to click on Download Claim Form to document related to claim amount and types.



Canara Bank Death Claim Submission by RECOVERY, LEGAL AND FRAUD PREVENTION WING, HEAD OFFICE, BENGALURU. . The source code is licensed Canara Bank Application Development Department. The website content is licensed Canara Bank







**Together We Can** 



### **Settlement with Nomination**

NF-147

Appendix-16 - Receipt (to be obtained from the nominee -major or minor)

Appendix - 18 - Form of inventory of contents of safety locker hired from banking company (section 45 ze (4) of the banking regulation act, 1949)

### **Settlement without Nomination** upto Rs. 50000/-

Claims up to Rs. 10,000/- (APPENDIX

Claims above Rs.10,000/- & up to Rs.50,000/- (APPENDIX 3)

Annexure H - Receipt

### **Settlement without Nomination** above Rs. 50000/-

Claims above Rs.50,000/- (NF 1020) (English)

Claims above Rs.50,000/- (NF 1020) (Hindi)

Annexure H - Receipt

### ADDITIONAL DOCUMENTS REQUIRED:

KYC details of all claimants

Death certificate (Original to be produced for verification at branch)

Original passbook / Deposit receipt/ unused cheque books/locker keys/ATM Cards etc.

### CLAIMS OF MISSING PERSONS:

Can be claimed only after 7 years from the date of missing along with the Police FIR copy.

Appendix - 9 - Affidavit (missing persons claims)

### For claims above Rs 50,000/- the following annexures (as applicable) are to be submitted by the claimants:

Annexure A - Letter of Disclaimer (stamped)

### Appendix - 10 - Indemnity (missing persons claims)

Annexure B - Affidavit (stamped) - 2 separate affidavits are to be obtained as per instructions contained in NF

Annexure-C - Letter of indemnity in case of payment of balances without production of legal representation

Annexure D - Opinion Report on Surety - For claims above Rs.5.00

Annexure E - Form of Inventory of contents of Safe Deposit Lockers

Annexure F - Form of Inventory of Articles left in Safe Custody

Annexure G - Letter of Indemnity to delivery of articles kept in Bank's safe deposit vault/ sealed boxes etc. of the deceased without production of legal representation (Stamped)

Annexure H - Receipt

Interna

Appendix - 6 - Indemnity bond to be obtained where share of minor heirs exceeds rs. 2000 & also applicable where releasing gold or shares

Appendix-19 - Letter for Indicating Nominee Name

Appendix-13 -Application for remittance by a non-resident indian (NRI) or PIO out of the assets in india acquired by him or her by way of inheritance or legal

Claimant has to download the claim form to get the Form & Annexure related to claim Amount and Types.

# 15. CLAIM SANCTION BY BRANCH & SUBMISSION OF ORGIONAL DOCUMENTS BY CLAIMANT'S;

\* The claimant also required to submit full set of original claim papers with the branch, uploaded on the Portal while submitting claim, for their further verifications/processing.

\* On sanction of claim by Branch / Office, the claimant will receive SMS and /or email alerts regarding same. Thereafter, the claimant/s to visit the branch to receive the settlement amount.

